

DEPARTMENT OF ENVIRONMENTAL QUALITY

DIVISION OF ENVIRONMENTAL RESPONSE AND REMEDIATION

UST BRANCH FY 2007 GOALS

- I. Contaminated LUST sites will be cleaned to levels that are protective of human health and the environment.

Measures:

- a. Review and closeout 80 LUST sites between July 1, 2006 and June 30, 2007.^{CPM H5}
- b. Develop and review project schedules for state lead sites biannually. Proceed according to project schedules toward site cleanup and closure.
- c. Increase the percent of confirmed LUST sites cleaned up and closed out.
- d. Monitor impact of MTBE on groundwater in Utah.
- e. Report on a semi-annual basis the Number of Corrective Action Plans implemented.

- II. Prevent releases of hazardous and toxic substances into the environment

Measures:

- a. Conduct or insure completion of leak detection inspections at 80% of the facilities throughout the state by June 30, 2007.
- b. Develop inspection prioritization scheme to determine which facilities will be targeted for FY 07 inspections by August 1, 2006.
- c. 85% of inspected facilities in substantial compliance with leak detection requirements after 60-day inspection follow-up.^{CPM H2}
- d. 90% of inspected facilities in substantial compliance with operational requirements after 60-day inspection follow-up.
- e. Identify facilities that remain out of compliance with release detection and release prevention requirements two months after the inspection date and initiate appropriate compliance actions.^{CPM H2}
- f. Develop the "State Compliance Report" required by the Energy Policy Act of 2005 and submit the initial report to EPA by June 30, 2007.

III. Program development and continuous improvement for efficient and effective cleanup of LUST sites

Measures:

- a. Prioritize potential UST enforcement actions by July 31, 2006 and update priority list quarterly.
- b. Cost recover state money used to investigate, abate and /or cleanup LUST sites, where the RP is unknown, unwilling, and/or unable, increase the number of cost recovery actions initiated, funds recovered, and settlement agreements completed from the previous fiscal year.
- c. Develop proposed rule language to meet the “Additional Measures to Protect Groundwater” requirement of the Energy Policy Act of 2005 and present it to the SHWCB by June 30, 2007.
- d. Update and revise Corrective Action Plan Guidance and form letter for use by both sections by November 1, 2006.
- e. Update the Leaking Underground Storage Tank Reference Manual by February 1, 2007. The updated version will be accessible to all project managers in the electronic format through Groupwise.

IV. Employees

1. Provide employees clear guidance and direction to successfully fulfill their responsibilities.

Measures:

- a. Negotiate performance plans, consistent with strategic goals and objectives, with specific measurable performance criteria for all staff, by June 30, 2006.
- b. Conduct informal one-on-one performance evaluations quarterly for all staff to discuss status of assigned projects to provide feedback and direction. Formal review by June 30, 2007.

V. Implement measures to allow for employee development

Measures:

- a. Develop a training needs list by October 1, 2006.

- b. Recognize staff for specific exemplary performance in customer service, individual task accomplishments, teamwork, and support for Department Mission, Vision, and Operating Principles.
- c. If funding allows, provide training for all employees, appropriate to experience and need of each person, and provide at least one training opportunity for each staff member by June 30, 2007.

VI. Customer Service

- 1. Improve customer service by conducting proactive public communication and education activities.

Measures:

- a. Publish bi-annual Newsletter by November 2006 and May 2007.
- b. Project managers will perform site visits to observe and document the installation and startup of all in-situ remediation systems. Project managers will perform at least two site visits per year per site to observe and document the consultant's O&M and system performance. Site visits will be documented and the results will be reported quarterly.
- c. Each project manager will perform 15 site visits to LUST sites in order to provide customer assistance to owners and evaluate if any known alterations to the site have changed or created additional risk.
- d. Update information available on the UST program web page and the interactive map to include everything required by the "public Record" section of the Energy Policy Act of 2005 by June 30, 2007.

VII. Determine and evaluate budgetary requirements to manage a viable UST program.

Measure:

- a. Complete budget for staffing, equipment, travel and organizational needs by November 11, 2006. Review budget status within 30 days after the end of each quarter.

VIII. Enhance policy makers' (Legislature, other Elected Officials, and Boards) Understanding of Environmental Issues

Keep the Solid and Hazardous Waste Control Board informed of important and relevant information regarding the UST program

Measures:

- a. At each SHWC Board meeting, prepare relevant information for Board members on environmental policy issues.
- IX. Coordination with local health departments (LHD) and local governments
- 1. Provide adequate oversight of local health departments.

Measures:

- a. Review contract performance with LHDs by December 1, 2006 and May 15, 2007.
- b. Conduct semi-annual inspector training by December 31, 2006 and June 30, 2007.